

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION



INVITATION FOR PROPOSALS FOR THE PROCUREMENTS OF COMPUTER HARDWARE (DESKTOP PCs, THIN CLIENTS, AND LAPTOPS) FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS REF NO.: DTP/RFP/06/CEO/07/2016

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC invites suitable experienced service provider to supply DTPC with HP laptops, HP thin clients and HP desktop computers. This will include hardware maintenance for a 3 year period for the IT equipment. The contract will have an element of Enterprise Development of a minimum of 20% of the contract price.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2011 using the 90/10 basis of evaluation.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will be available **from Monday, 29th August 2016** until **Monday, 5th September 2016** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R1, 000.00** (one thousand Rands) must be paid via EFT prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, **“RFP/06/CEO/07”** and **must clearly identify the Bidder**, e.g. **“ABC Consortium”**. Electronic versions of these documents will be available only on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation;
Account type: Current

A **Compulsory** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, La Mercy, KZN on **Tuesday, 6th September 2016 at 13:00**.

Enquiries should be directed to Vanishree Naidoo via email: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on **Tuesday, 20th September 2016**. Documents should be clearly marked **“PROCUREMENTS OF COMPUTER HARDWARE (DESKTOP PCs, THIN CLIENTS AND LAPTOPS) FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS”**